8o STUDENTS RESEARCH & INNOVATION SYMPOSIUM

S.R.I.S

METROPOLITAN COLLEGE

Instructions for submitting proposals for participation in the Students Research & Innovation Symposium (S.R.I.S.)

Before submitting your proposal for your participation in the Conference, please make sure that you have read the following information and completed all the individual steps of the online submission of your abstracts.

Submissions must meet the requirements of the Abstract Submission Guide.

Guide for submitting abstracts

When preparing proposals in the online form, please note the following:

- • Choose the title carefully – attendees choose to attend a talk based on the title.
- • The submission of abstracts is done solely by their presenter(s).

Formatting

- • Single-spaced with 1 space in-between paragraphs without paragraph indents, Arial, Calibri or Times New Roman Font, Font Size 12
- • Capital and lower case where required
- • Do not use all caps in the title or abstract
- • Make sure you check the summary for overall relevance as well as spelling, punctuation and grammar
- • The abstract should contain up to 500 words
- • Up to seven (7) keywords

Content

- Complete submission title
- An abstract of no more than 500 words, which will contain the following individual information:

  (1) introduction, **(2)** research objectives, **(3)** results or practical applications, **(4)** educational outcomes, **(5)** conclusion / conclusions.

- Names of all lecturers and supervisors and contact details (email, contact phone)

8o STUDENTS RESEARCH & INNOVATION SYMPOSIUM

S.R.I.S

METROPOLITAN COLLEGE

Evaluation process

The decision regarding the acceptance of the abstracts is taken by the Scientific Committee (CC) of the Symposium after an evaluation process.

Presentations at the conference are evaluated according to the following criteria:

- Innovative and original theme and content
- Academic structure and content
- Relevance to the theme of the conference

Specifications	Yes	No
Name(s) of the rapporteur(s) and contact details		
Identification of scientific area of the presentation		
Title description		
Abstract (up to 500 words in length)		
The abstract complies with the format and content guidelines		
Check for overall relevance, spelling, punctuation and grammar		
Individual information, e.g. introduction, objectives, results or practical applications, tutorials, results, and conclusion/conclusions		